nhdc.it.helpdesk@gmail.com Edit this form

# **51 responses**

View all responses

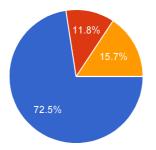
**Publish analytics** 

# Summary

Ticket Number	
16083	•
16604	
16286	
15951	
15957	
16007	
16076	
16339	
15542	
15741	
15926	
15928	
16166	
15612	
16555	
15698	
16454	
15871	
15907	
15765	
15766	
15971	
16374	
15970	
15711	
15813	
15814	
15876	
16100	$\checkmark$

15912
15779
15474
16430
15700
15805
15868
16329
16026
16112
15588
15589
16427
15788
15508
16115
15599
16616
15269
16097
15594
16599

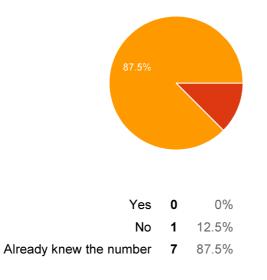
### Which method of contact did you use to contact IT?



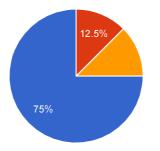
The Self Serve Portal via the Intranet	37	72.5%
Contacted Member of I.T. Staff Directly	6	11.8%
Called the I.T. Helpdesk on Ext.4444	8	15.7%

# Helpdesk Call Handling (CSC)

### Was it easy to find the contact number for the I.T. Helpdesk?

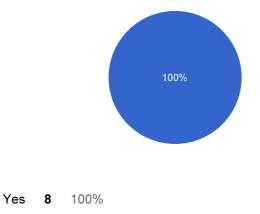


### Was the call answered promptly?



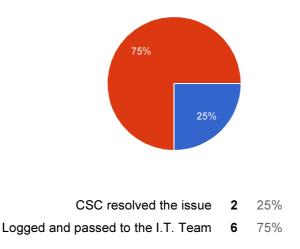
Very Quickly		75%
Within 4 rings	1	12.5%
Short wait in a queue	1	12.5%
Waited in a queue longer than expected	0	0%

#### Did the CSC representative explain what they were doing?

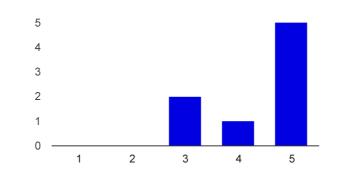


No 0 0%

# Did the CSC representative deal with the issue or pass it on to the IT Team?



#### How polite was the CSC representative while dealing with your call?

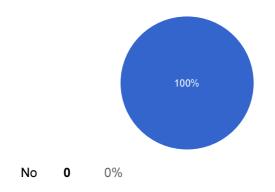


Not Polite: 1	0	0%
2	0	0%
3	2	25%
4	1	12.5%
Very polite: 5	5	62.5%

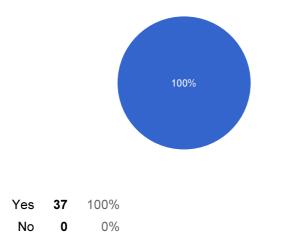
### **Self Service Portal**

Did you find the distinction between the 4 Categories easy to understand? Incident, Service Request, Feature Request and Information Request

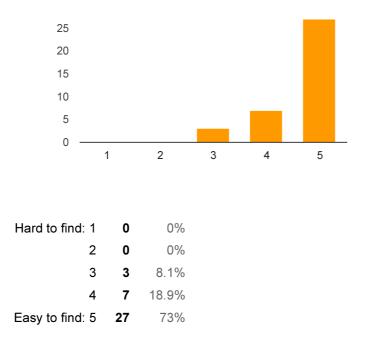
https://docs.google.com/forms/d/149crtAzcme001FcRQvEhjonND8pggws6Uyjj3OyL... 31/07/2015



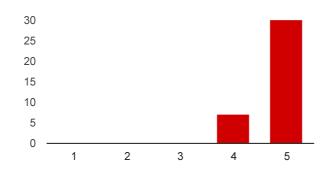
# Once you submitted the form, did you get a confirmation email with the Ticket Number?



#### Was the I.T. Self Serve Portal easy to find on the Intranet?



#### How easy did you find the Self Serve Portal to use?



Not Easy: 1	0	0%
2	0	0%
3	0	0%
4	7	18.9%
Very Easy: 5	30	81.1%

#### Would you like to see any improvments to the I.T. Portal (optional)

Nothing comes to mind

No but you might like to check the spelling of "improvements".

no

Maybe have a link more prominent on the intranet webpage

No, it is very straight forward.

None

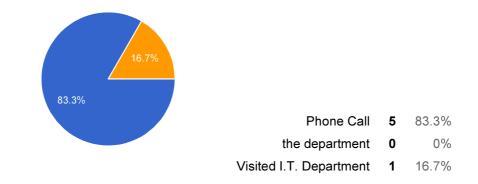
No its a good system and excellent service

Could 'activate account' be added as a resource item please. If I need to request for the acolaidsuper account to be activated for IDOX either for maintenance or to fix something, at the moment I log it under 'Acolaid'. As a user, 'activate account' feels more relevant but from your perspective, you may wish to leave it as the software that is being worked on.

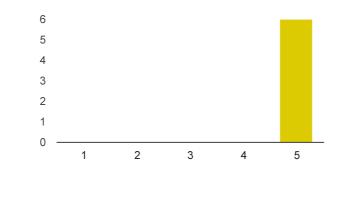
No very good with excellent service

### I.T. Direct

#### How did you approach the I.T. Team Directly?



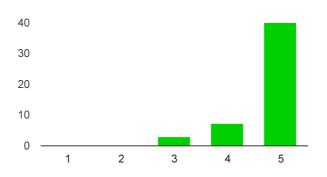
How polite was the I.T. Officer while dealing with your issue?



0	0%
0	0%
0	0%
0	0%
6	100%
	0 0 0

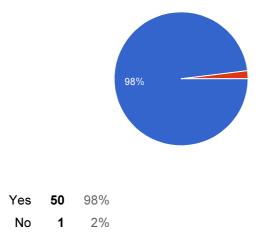
### **General Experence**

Did you feel that I.T. kept you informed on the progress of your Ticket



Not at all: 1	0	0%
2	0	0%
3	3	6%
4	7	14%
Completely: 5	40	80%

#### Was your request dealt with promptly?



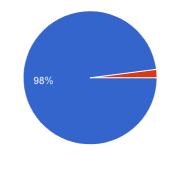
#### Was the I.T. Officer helpful and polite in dealing with your request?



#### Do you feel that your call was resolved and to your satisfaction?

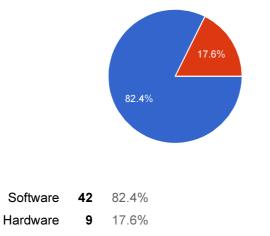


# Did you know at all times what was happening with your ticket and which I.T. Officer it was assigned to?

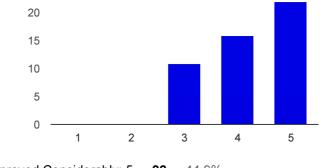


Yes	49	98%
No	1	2%

#### Was your call a Hardware or Software Fault?



# Do you feel that the IT Helpdesk Service has improved in the last 12 months?



Improved Considerably: 5 22 44.9%

# Please let us know of any ways you feel we can improve the IT Helpdesk Service

always been very prompt and helpful so unable to answer previous question as did not need to improve

i tel kevin because i could not get access to intranet & when tel 4444 they could also not get access.

#### None

I have always found the IT Helpdesk service to be very good so I did not know how to answer the last question as its always been good

(I have only been here since april so cant comment much on improvementshence score of 3 for previous question)

I think some telephone handling training would be beneficial for the newer members of the team. Sometimes when a call is picked up, there is loud clattering as someone has pressed 'call pickup' before lifting the receiver. The caller gets deafened with the sound before they receive the corporate greeting. Several members of our team have commented on it, and it doesn't provide a professional impression of the helpdesk team.

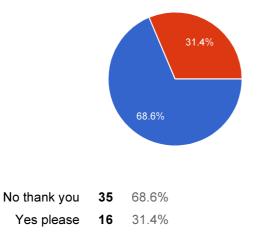
Re question about improvement, only marked 3 as new to organization so no previous knowledge.

I really like the on-line reporting facility and the fact that a request results in an automatic acknowledgement. The officers dealing with requests are usually very quick to respond and generally resolve issues very promptly as far as they are able to. Altogether an excellent service.

The service from staff is normally very, very good. Its just a shame that it appears that the issues are generally always the same - (slowness in applications as a result of Egress being the main one!)

Keep going excellent service thank you

# Would you like to answer some additional questions to imporve our service?

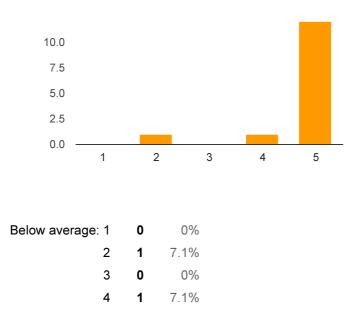


## NHDC I.T. Helpdesk Survey - Additional questions

#### Is there any I.T. Officer that you would particularly like to praise?

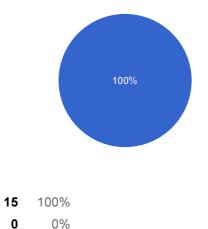
Roy Russell & Kev Abbiss	
they are all very good	
All of them	
All of them are brilliant	
Kevin is always very helpful	
Lee Spice	
Kevin	
All very good.	
Kevin Abbiss	

#### knowledge and professionalism of the Help Desk Support Staff?



Excellent: 5 12 85.7%

# How did you find the communication and follow-up on problem resolution?



#### Do you have any recomendations for improvment

#### no

Good

Bad

the only problem was that IT forwarded/contacted CSC regarding me being unable to log into CRM/Achieve and this was then left with CSC to sort, but I have still not heard anything back from them. I checked myself to see if I could log in and found it had been sorted by CSC but I was not advised See previous comments

### Number of daily responses

